

**LAMAR STATE COLLEGE - PORT ARTHUR
RECOGNITION OF STAFF EXCELLENCE
CRITERIA**

The purpose is to recognize staff employees who are doing outstanding work. Evaluation is based upon individual job performance and service to the college.

Full-time staff members who have been employed by LSC-PA for five or more years (as of April 1st) are eligible for this recognition.

The Student Award is \$100. The student nominees must be currently enrolled at LSC-PA, currently employed on campus as a student assistant, and employed on campus one full semester prior to Spring.

All Nominees Must:

1. be nominated by another full-time staff or faculty member;
2. teaching no more than nine hours if part-time faculty;
3. not a recipient of either award in the previous year; (a recipient of either award may be eligible for these awards after a lapse of one year)
4. not presently serving on the Staff Advisory Committee;
5. not be a Dean or higher.